



LITTLEHAMPTON TOWN CENTRE IMPROVEMENTS COST REPORT NO.9

Arun District Council

May 2023



Document Status



Document status					
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1. Project Overview

Project Details		
Client	Arun District Council	
Main Contractor	Edburton Construction Limited	
Type of Contract	NEC4 Engineering and Construction Contract June 2019 (with amendments January 2019) and Option A	
Contract Dated	04/01/2022	
Contract Sum	£ 2,829,616	
Anticipated Final Account	£ 2,907,463	(Construction costs including City Fibre Works)
Liquidated Damages	0 to 4 weeks Delay - £0 4 to 8 weeks Delay - £2,000 per week More than 8 weeks (Not to exceed 14 weeks) weeks, Delay - £5,000 per week	
Programme	Actual	Anticipated
Date of Possession	04 January 2022	04 January 2022
Date for Completion	19 December 2022	19 December 2022
Programme Duration	49.9 Wks	49.9 Wks
Requests for Extension of Time	12.3 Wks	12.3 Wks
Extension of Time granted	12.3 Wks	12.3 Wks
Revised Date for Completion	15 March 2023	15 March 2023
Revised Programme Duration	62.1 Wks	62.1 Wks
Outturn Programme %	125%	125%
This Report	23 February 2023	23 February 2023
Programme Weeks Completed	59.3 Wks	49.4 Wks
Percentage of Programme Complete	95%	80%
Valuations		
Previous Interim Valuation Number	15	
Previous Valuation Dated	20 March 2023	
Gross Valuation to date	£ 3,305,935	
Retention Held	£ 99,178	
Nett Valuation to date	£ 3,206,757	
Next Application Due	09 May 2023	
Next Payment Certificate Due	30 May 2023	
<i>NB Refer to Interim Valuation Overview for a detailed commentary on applications and payments.</i>		
Change Control		
	CE	Anticipated Change
Issued to date	35 Nr	0 Nr
Issued since previous report	0 Nr	0 Nr
Cashflow Reconciliation		
<i>Valuation Nr 015</i>		
Forecast Cumulative Value	2,985,465	N.B. This cashflow is for indicative purposes only
Actual Cumulative Value	3,033,680	
Difference	48,214	2%

2. Executive Summary

Current Position

The Anticipated Overall Project Cost is £3,679,014. The Approved Budget is £3,816,295, equating to an approximate **£137,281** projected underspend. One of the main attributes towards the underspend is the omission of tree pits in phases 2&3.

Description	Current Forecast (£)	Change this Report (£)	Performance Against Contract Sum		Performance Against Budget	
			Contract Sum (£)	Variance (£)	Budget (£)	Budget Variance (£)
<u>Contractor's Total</u>						
Construction Cost	2,829,616	-	2,829,616	-	2,829,616	-
<u>Variations</u>						
Contract Instructions	(83,995)	(67,806)	-	(83,995)	-	(83,995)
City Fibre works	234,699	-	-	234,699	-	234,699
City Fibre Payment	(100,000)	-	-	-	-	-
Anticipated Instructions	-	(6,033)	-	-	-	-
<u>Other Costs</u>						
Contingency Remaining	27,143	(12,342)	177,847	(150,704)	-	27,143
Additional Funding					400,000	
Total Contractor Costs	2,907,463	(86,181)	3,007,463	0	3,229,616	(322,153)
<u>Client Costs</u>						
Client Direct Costs	411,344	(89,227)	411,344	-	586,679	(175,335)
Professional Fees & Surveys	360,207	-	360,207	-	-	360,207
Total Client Costs	771,551	(89,227)	771,551	-	586,679	184,872
Total Project Cost	3,679,014	(175,407)	3,779,014	0	3,816,295	(137,281)

Contingency

Currently there is £ 27,143 remaining of the £177,847 client construction contingency, a break down of this is in the project contingency section of this report.

Programme

The report is showing the amount certified this month is below the predicted cashflow, Ed Burton are reporting project delay in some areas.

Upcoming Period

Interim Valuation Nr 15 was carried out on Monday 20th March 2023

All works to phases 2&3 are complete

Commencement of Phase 1 Works.

Final Account for phases 2&3

Assumptions

It is assumed that all of the Anticipated Instructions in this report will proceed. Where Edburton have not provided a cost for anticipated change we have included an estimated of cost.

Exclusions

Please note all costs stated are exclusive of Value Added Tax.

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3. Interim Valuation Overview

Valuation Number	Month	Contractor's Application (£)	Certified Payment (£)	Difference (£)	Reason for Difference
01	January	322,882	312,419	(10,462)	Considerate Constructors Scheme fee
02	February	602,409	539,409	(63,000)	Material on site not delivered
03	March	882,581	882,581	-	
04	April	1,108,939	1,108,939	-	
05	May	1,294,613	1,294,613	-	
06	June	1,573,627	1,573,627	-	
07	July	1,792,803	1,792,803	-	
08	Agust	1,950,148	1,950,148	-	
09	September	2,322,871	2,322,871	-	
10	October	2,503,358	2,503,358	-	
11	November	2,657,909	2,657,909	-	
12	December	2,800,098	2,800,098	-	
13	January	3,069,640	3,069,640	-	Please note value includes phase 1 work
14	February	3,127,506	3,127,506	-	Please note value includes phase 1 work
15	March	3,305,935	3,305,935	-	Please note value includes phase 1 work

4. Movement In Cost Since Last Report

Ref	Description	Change this Report (£)	Reason for change
	<u>Contract Instructions</u>		
	No movement		
	<u>Anticipated Change</u>		
	No movement		
	<u>Client Direct Costs</u>		
	No movement		
	<u>Professional Fees & Surveys</u>		
	No movement	-	
	<u>Other Costs</u>		
	Total Changes (£)	-	

5. Compensation events (CE)

Ref	EWN No.	NCE No.	Description	Contractor's Quotation (£)	Current Cost Forecast (£)	Variance (£)	Cost Status	Comments
01	01	01	City Fibre works	-	-	-	Withdrawn	Awaiting further cost from ED for materials (purple ducts) estimated at £2,440.62 refer to MB e-mail dated. Refer to summary page.
02	-	02	Omission of VE	(139,634)	(139,634)	-	Agreed	
03	02	03	Minor Drainage Repairs (CEQ 003) following CCTV survey	2,567	2,567	-	Agreed	
04	02	04	CEQ 002 High Street west end road and kerb realignment (emails 1st and 2nd Feb 2022)	1,225	1,225	-	Agreed	
05	-	05	CEQ 004 Paving Sealant	58,055	58,055	-	Agreed	
06	-	06	CEQ 005 East Street Bollards	3,312	3,312	-	Agreed	
07	-	07	CEQ 006 Learning Shop Downpipe	1,826	1,826	-	Agreed	
8 & 9	-	08	Scope change to accommodate phase 1 works. Updated programme for phases 1, 2 and 3 required.				Withdrawn	Not included in this Report
10	04	10	Brick sewer whilst excavating for the tree CEQ09	4,257	4,257	-	Agreed	
11	05	11	Existing inspection chamber outside Lloyds Bank not deep enough for required two gully connections. Construct addition IC. CEQ16	1,040	1,040	-	Agreed	
12	-	12	Scope change - close of Manor House car park entrance at Beach Road CEQ07	(4,917)	(4,917)	-	Agreed	
13	-	13	Aborted tree pit works o/s Church (High St), due to services CEQ10	941	941	-	Agreed	
14	-	14	Buy chamber sections for City Fibre chamber o/s Lloyds Bank CEQ11	467	467	-	Agreed	
15	-	15	Install demarcation studs to 3nr locations CEQ13	438	438	-	Agreed	
16	-	16	Install 14m knee high timber fencing rail in planted area o/s Church, High St. CEQ14	2,774	2,774	-	Agreed	
17	08	17	No road base to upper Clifton Road, where paving is required. Install new road sub-base etc. CEQ15	10,215	10,215	-	Agreed	
18	-	18	Provision of bank guarantees Phases 2&3 and phase 1	12,528	12,528	-	Agreed	
19	10	19	Pipe blockage at GL04 requires replacement of 7.5m drain run to falls.	3,694	3,694	-	Agreed	
20	11	20	To avoid parking on the built out pavement at the western end of the High Street (out side Little Hair Angles and the Pop In off licence) ECL are to erect 2 no. additional cycle racks, which should prevent this. Also temporary placing of traffic barriers to prevent parking.	871	871	-	Agreed	
21	-	21	CEQ019 - Information board, double sided with openable glass doors (Provis Sum £2k)	1,949	1,949	-	Agreed	
22	-	22	CEQ020 - Clifton Road revised TRO	766	766	-	Agreed	

Ref	WN No.	CE No.	Description	Contractor's Quotation	Current Cost Forecast	Variance	Cost Status	Comments
23	-	23	CEQ 12 CCTV ducting extension	10,780	10,780		Agreed	
24	-	24	CEQ028 - Phase 1 City Fibre work	-	-		Agreed	Refer to summary page
25	-	25	Two week phase 1 start delay and addition of CityFibre work EOT from 03/08/23 to 06/09/2	-	-		Agreed	
26	-	26	CEQ025 - Beach Rd Traffic Marshals	12,006	12,006		Agreed	
27	-	27	CEQ026 - Street Lighting (replace £50K prov. Sum)	(21,673)	(21,673)		Agreed	
28	-	28	CEQ021 - Additional Bin o/s Lloyds Bank	1,899	1,899		Agreed	
29	-	29	CEQ023 - Additional 4 Cycle Racks on East St	2,236	2,236		Agreed	
30	-	-	Christmas Tree Socket	6,290	6,290		Agreed	
31	-	-	Beach Rd Downpipe Channel Drains	5,597	5,597		Agreed	
32	-	-	Move Parking Signs in Beach Rd	2,967	2,967		Agreed	
33	-	-	Additional Fencing in Surrey St	8,804	8,804		Agreed	
34	-	-	Beach Rd Car Park Bollards	1,075	1,075		Agreed	
35	-	-	Reduced number of trees	(76,351)	(76,351)		Agreed	
Total Agreed (£)				(83,995)	(83,995)	-		
Total to Agree (£)				-	-	-		
To Cost Report Summary (£)				(83,995)	(83,995)	-		
Total Rejected or Withdrawn (£)				-	-	-		

6. Anticipated Change

Ref		Description	Contractor's Quotation (£)	Current Cost Forecast (£)	Variance (£)	Cost Status	Comment
Item	EWN No NCE No.						
		<u>Compensation Event Enquiry (VE)</u>					
		<u>Change to Scope</u>					
01	- -	Procurement Performance bond	-	-	-	Withdrawn	Refer to Contract Instruction section
02	- 03	Minor Drainage Repairs	-	-	-	Withdrawn	Refer to Contract Instruction section
03	03 -	278 Phase 1	-	-	-	Withdrawn	Not Included in this report
04	04 -	Brick sewer whilst excavating for the tree	-	-	-	Withdrawn	Refer to Contract Instruction section
05	02 04	High Street west end road and kerb realignment (emails 1st and 2nd Feb 2022)	-	-	-	Withdrawn	Refer to Contract Instruction section
06	05 -	Existing inspection chamber not deep enough for required two gully connections. Construct addition IC.	-	-	-	Withdrawn	Refer to Contract Instruction section
07	06 -	The kerb/channel design outside the Littlehampton Church, western end of the High St, had to be altered due to differences between the topo information provided and actual site levels, topo approx. 90mm lower than existing, channels to the perimeter of the new planter had to be removed and re-laid.	-	-	-	Withdrawn	Included in tree omission
08	07 -	ECL uncovered a twin BT clay duct whilst excavating for the tree pits outside Café 72 in Clifton Rd. TD exploring the proposed solution of altering the tree pit design and replace the root cells with a structural soil design, Amsterdam Tree soil has been proposed by PCL and accepted by ADC 01/03/22.	-	-	-	Withdrawn	
09	08	Scope change - close of Manor House car park entrance at Beach Road CEQ07	-	-	-	Withdrawn	Refer to Contract Instruction section
10	09	Power supply to clock tower CEQ08	-	-	-	Withdrawn	Not required
11	10 10	Aborted tree pit works o/s Church (High St), due to services CEQ10	-	-	-	Withdrawn	Refer to Contract Instruction section
12	11 14	Buy chamber sections for City Fibre chamber o/s Lloyds Bank CEQ11	-	-	-	Withdrawn	Refer to Contract Instruction section
13	12 15	Install demarcation studs to 3nr locations CEQ13	-	-	-	Withdrawn	Refer to Contract Instruction section
14	13 16	Install 14m knee high timber fencing rail in planted area o/s Church, High St	-	-	-	Withdrawn	Refer to Contract Instruction section
15	14 17	No road base to upper Clifton Road, where paving is required. Install new road sub-base etc.	-	-	-	Withdrawn	Refer to Contract Instruction section
16	- -	Omission of 3 Nr tree pits and trees	-	-	-	Withdrawn	
17	- -	Christmas Tree Socket	-	-	-	Withdrawn	
18	- 03	High St Drainage Repair	-	-	-	Withdrawn	Refer to Contract Instruction section
19	- 21	Information Board (replace £2K prov. Sum)	-	-	-	Withdrawn	Refer to Contract Instruction section
20	- 22	TRO Loading Route	-	-	-	Withdrawn	Refer to Contract Instruction section
21	- 28	Additional Bin o/s Lloyds Bank	-	-	-	Withdrawn	Refer to Contract Instruction section

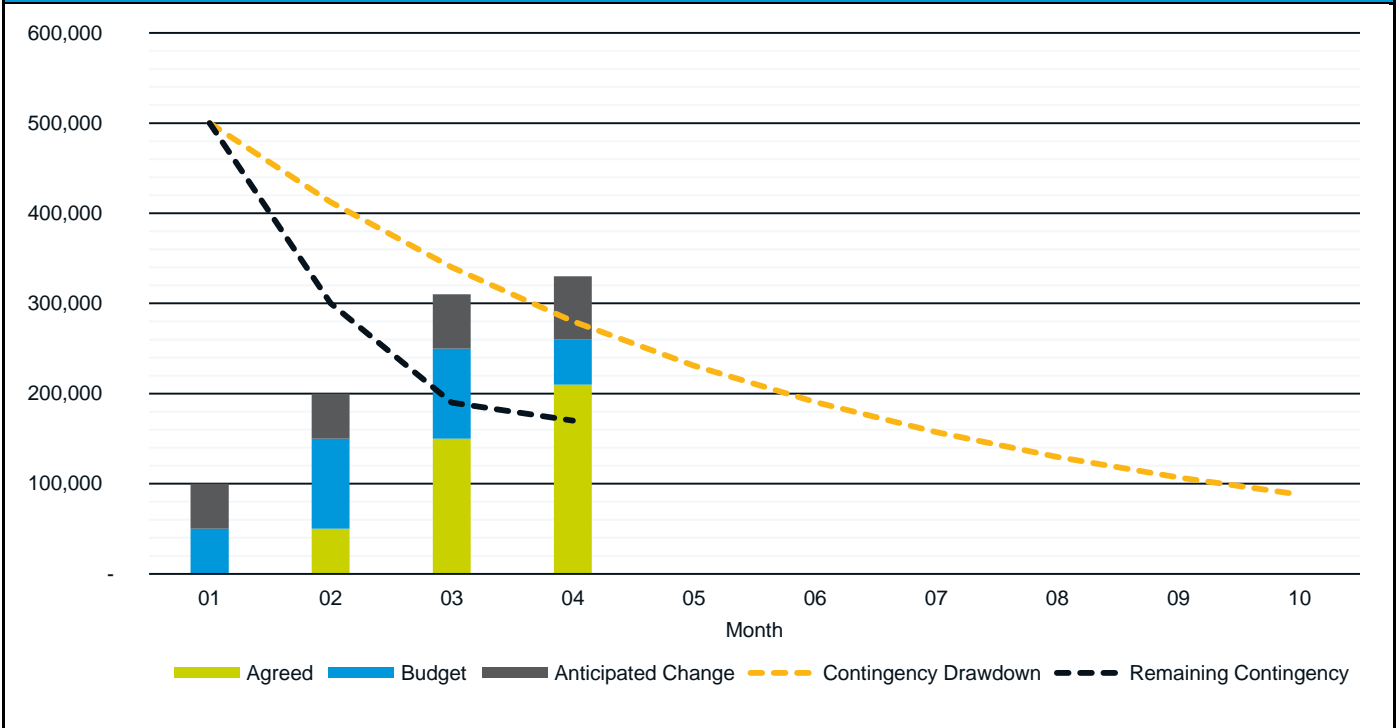
6. Anticipated Change

Ref		Description	Contractor's Quotation (£)	Current Cost Forecast (£)	Variance (£)	Cost Status	Comment
Item	EWN No. NCE No.						
22	- 20	Additional 2 Cycle Racks on High St	-	-	-	Withdrawn	Refer to Contract Instruction section
23	- 29	Additional 4 Cycle Racks on East St	-	-	-	Withdrawn	Refer to Contract Instruction section
24	- 27	Street Lighting (replace £50K prov. Sum)	-	-	-	Withdrawn	Refer to Contract Instruction section
25	- -	Beach Rd Downpipe Channel Drains	-	-	-	Budget	
26	- -	Move Parking Signs in Beach Rd	-	-	-	Budget	
27	- -	Additional Fencing in Surrey St	-	-	-	Budget	
28	- -	Beach Rd Car Park Bollards	-	-	-	Budget	
29	- -	Reduced number of trees	-	-	-	Budget	
		Total Agreed (£)	-	-	-		
		Total to Agree (£)	-	-	-		
		To Cost Report Summary (£)	-	-	-		
		Total Rejected or Withdrawn (£)	-				

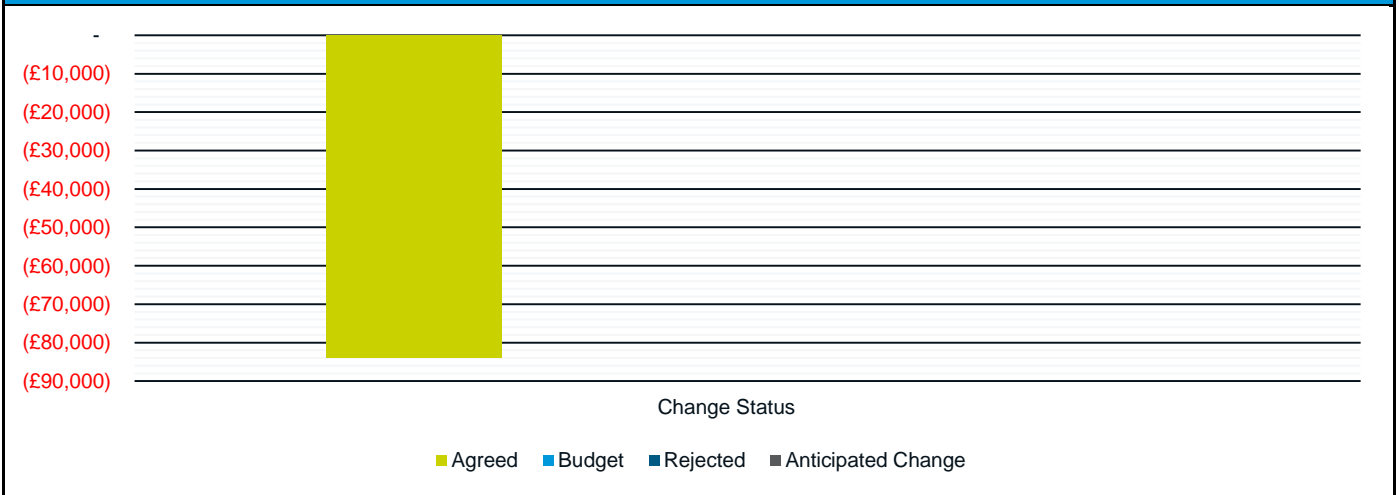
7. Change Profile

Changes	Number of Changes	Contractor's Quote (£)	Current Cost Forecast (£)	Variance (£)
Contract Instructions				
Agreed	32	(£83,995)	(83,995)	-
Budget	-	-	-	-
Rejected	-	-	-	-
Anticipated Change	29	-	-	-

Cumulative Change vs. Contingency Drawdown



Status of Change



8. Client Direct Costs

Ref	Description	Current Cost Forecast (£)	Change this Report (£)	Cost Status
01	s278 payments for Littlehampton TCI	75,805	25,005	Agreed
08	Commuted Sums included above		(40,000)	Agreed
02	s278 Legal fees payment	1,500	1,500	Agreed
03	s278 ADC Legal fees	2,000	2,000	Agreed
04	LPR TM Phase 1 & 2	425	425	Agreed
05	LPR TM Phase 3	425	425	Agreed
06	Clocktower Revised Version	1,215	1,215	Agreed
07	Pop up power, L'ton Town Centre Improvem	3,165	3,165	Agreed
09	Pre-Construction Services and Design fees	236,539	9,506	Agreed
10	Phase 2&3 RSA	895	895	Agreed
11	RSA stage2 - site visit fee	299	299	Agreed
12	Recovery costs for design checking	668	668	Agreed
13	CCTV LTCI	3,987	3,987	Agreed
14	L'ton PR Legal Services for s278 agree't	17,168	17,168	Agreed
15	L'ton TCI s278 commuted sum payment	2,811	2,811	Agreed
16	Surveys Allowance post project	6,500	(13,500)	Budget
17	Local Authority Fees (Planning and Building Control)	-	-	Agreed
18	Site Surveys and Investigations	-	-	Agreed
	<u>Other Client Costs:</u>			
19	Revenue CCF	0	(42,238)	Agreed
20	Public survey	3,970		Agreed
21	Trader survey	2,494		Agreed
22	Tree survey	160		Agreed
23	PR Comms Support Public Realm	28,925		Agreed
24	LGF Legal fees	9,500		Agreed
25	LGF Monitoring fees	12,000		Agreed
26	Road Safety Audit 2	895		Agreed
	Total Agreed (£)	404,844	(13,171)	
	Total to Agree (£)	6,500	(13,500)	
	To Cost Report Summary (£)	411,344	(26,671)	

9. Professional Fees and Surveys

Ref	Description	Current Cost Forecast (£)	Change this Report (£)	Cost Status
	<u>Agreed fees</u>			
01	ADC PM and supervisor	100,000	-	Budget
02	PM/QS F+G Fees	260,207	-	Agreed
	Total Agreed (£)	260,207	-	
	Total to Agree (£)	100,000	-	
	To Cost Report Summary (£)	360,207	-	

10. Project Contingency

Ref	Description	NET ADJUSTMENT		Comments
		Project Contingency Allowances	Remaining Project Contingency	
		(£)	(£)	
01	Client Contingency	177,847	177,847	
02	Compensation Events	-		
01	City Fibre works	-		
02	Omission of VE		139,634	
03	Minor Drainage Repairs (CEQ 003) following CCTV survey		(2,567)	
04	CEQ 002 High Street west end road and kerb realignment (emails 1st and 2nd Feb 2022)		(1,225)	
05	CEQ 004 Paving Sealant		(58,055)	
06	CEQ 005 East Street Bollards		(3,312)	
07	CEQ 006 Learning Shop Downpipe		(1,826)	
08	Scope change to accommodate phase 1 works. Updated programme for phases 1, 2 and 3 required.			
10	Brick sewer whilst excavating for the tree CEQ09		(4,257)	
11	Existing inspection chamber outside Lloyds Bank not deep enough for required two gully connections. Construct addition IC. CEQ16		(1,040)	
12	Scope change - close of Manor House car park entrance at Beach Road CEQ07		4,917	
13	Aborted tree pit works o/s Church (High St), due to services CEQ10		(941)	
14	Buy chamber sections for City Fibre chamber o/s Lloyds Bank CEQ11		(467)	
15	Install demarcation studs to 3nr locations CEQ13		(438)	
16	Install 14m knee high timber fencing rail in planted area o/s Church, High St. CEQ14		(2,774)	
17	No road base to upper Clifton Road, where paving is required. Install new road sub-base etc. CEQ15		(10,215)	
18	Provision of bank guarantees Phases 2&3 and phase 1		(12,528)	
19	Pipe blockage at GL04 requires replacement of 7.5m drain run to falls.		(3,694)	
20	To avoid parking on the built out pavement at the western end of the High Street (out side Little Hair Angles and the Pop In off licence) ECL are to erect 2 no. additional cycle racks, which should prevent this. Also temporary placing of traffic barriers to prevent parking.		(871)	
21	CEQ019 - Information board, double sided with openable glass doors (Provis Sum £2k)		(1,949)	



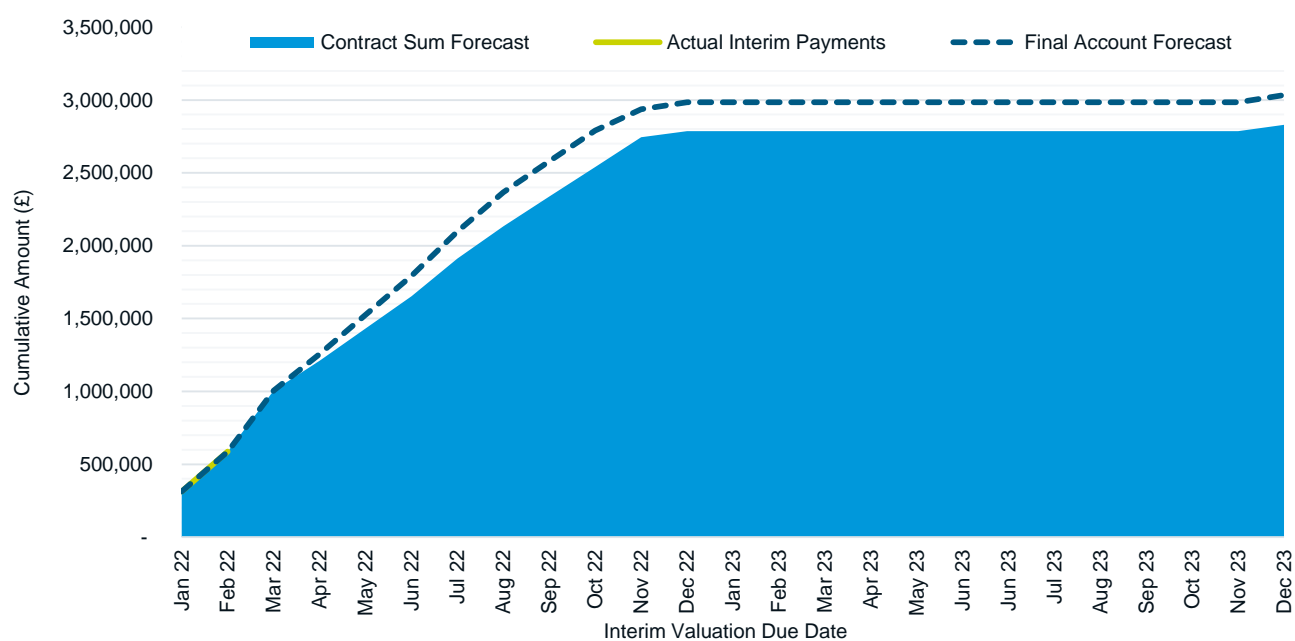
10. Project Contingency

Ref	Description	NET ADJUSTMENT		Comments
		Project Contingency Allowances	Remaining Project Contingency	
		(£)	(£)	
22	CEQ020 - Clifton Road revised TRO		(766)	
23	CEQ 12 CCTV ducting extension		(10,780)	
24	CEQ028 - Phase 1 City Fibre work		-	
25	Two week phase 1 start delay and addition of CityFibre work EOT from 03/08/23 to 06/09/2		-	
26	CEQ025 - Beach Rd Traffic Marshals		(12,006)	
27	CEQ026 - Street Lighting (replace £50K prov. Sum)		21,673	
28	CEQ021 - Additional Bin o/s Lloyds Bank		(1,899)	
29	CEQ023 - Additional 4 Cycle Racks on East St		(2,236)	
30	Christmas Tree Socket		(6,290)	
31	Beach Rd Downpipe Channel Drains		(5,597)	
32	Move Parking Signs in Beach Rd		(2,967)	
33	Additional Fencing in Surrey St		(8,804)	
34	Beach Rd Car Park Bollards		(1,075)	
35	Reduced number of trees		76,351	
36	278 Works		(234,699)	
		Total:	27,143	



Appendix A - Cashflow Forecast

Valuation Number	Due Date	Payment Date	Contract Sum Forecast		Final Account Forecast		Actual Interim Payments	
			Monthly	Cumulative	Monthly	Cumulative	Monthly	Cumulative
01	Jan 22	Feb 22	313,195	313,195	313,195	313,195	312,419	312,419
02	Feb 22	Mar 22	274,107	587,302	274,107	587,302	210,807	523,226
03	Mar 22	Apr 22	419,751	1,007,053	419,751	1,007,053	332,876	856,103
04	Apr 22	May 22	203,814	1,210,867	250,457	1,257,510	252,836	1,108,939
05	May 22	Jun 22	221,389	1,432,256	268,032	1,525,541	185,674	1,294,613
06	Jun 22	Jul 22	221,389	1,653,646	268,032	1,793,573	231,804	1,526,417
07	Jul 22	Jul 22	258,250	1,911,896	304,893	2,098,466	212,602	1,739,019
08	Aug 22	Aug 22	221,389	2,133,285	268,032	2,366,498	152,624	1,891,643
09	Sep 22	Sep 22	203,814	2,337,099	213,484	2,579,982	361,541	2,253,184
10	Oct 22	Oct 22	203,814	2,540,914	210,162	2,790,143	175,073	2,428,257
11	Nov 22	Nov 22	203,814	2,744,728	147,107	2,937,251	149,914	2,578,171
12	Dec 22	Dec 22	42,444	2,787,172	48,214	2,985,465	137,924	2,716,094
13	Jan 23	Jan 23		2,787,172		2,985,465	261,456	2,977,550
14	Feb 23	Feb 23		2,787,172		2,985,465	56,129	3,033,680
15	Mar 23	Mar 23		2,787,172		2,985,465	272,256	3,305,935
16	Apr 23	Apr 23		2,787,172		2,985,465	-	3,305,935
17	May 23	May 23		2,787,172		2,985,465	-	3,305,935
18	Jun 23	Jun 23		2,787,172		2,985,465	-	3,305,935
19	Jun 23	Jul 23		2,787,172		2,985,465	-	3,305,935
20	Jul 23	Aug 23		2,787,172		2,985,465	-	3,305,935
21	Aug 23	Sep 23		2,787,172		2,985,465	-	3,305,935
22	Sep 23	Oct 23		2,787,172		2,985,465	-	3,305,935
23	Oct 23	Nov 23		2,787,172		2,985,465	-	3,305,935
24	Nov 23	Dec 23		2,787,172		2,985,465	-	3,305,935
25	Dec 23	Jan 24	42,444	2,829,616	48,214	3,033,680	-	3,305,935
Total			2,829,616		3,033,680		3,305,935	



N.B. This cashflow is for indicative purposes only

Valuation 12 includes first part retention release for Practical Completion

Valuation 25 includes second part retention release for Making Good Defects

Appendix B - Schedule of Assessment & Payment Dates

Month	PM assess Amount Due at each Assessment Date	Project Manager Certifies payment to be made (Due Date)	Deadline for Notice of intention to pay less	Certified Payment Made Within 30 Days
January	21 January 2022	28 January 2022	20 February 2022	27 February 2022
February	21 February 2022	28 February 2022	16 March 2022	23 March 2022
March	21 March 2022	28 March 2022	13 April 2022	20 April 2022
April	21 April 2022	28 April 2022	14 May 2022	21 May 2022
May	21 May 2022	28 May 2022	13 June 2022	20 June 2022
June	21 June 2022	28 June 2022	14 July 2022	21 July 2022
July	21 July 2022	28 July 2022	13 August 2022	20 August 2022
August	21 August 2022	28 August 2022	13 September 2022	20 September 2022
September	21 September 2022	28 September 2022	14 October 2022	21 October 2022
October	21 October 2022	28 October 2022	13 November 2022	20 November 2022
November	21 November 2022	28 November 2022	14 December 2022	21 December 2022
December	21 December 2022	28 December 2022	13 January 2023	20 January 2023
January	21 January 2023	28 January 2023	13 February 2023	20 February 2023
February	21 February 2023	28 February 2023	16 March 2023	23 March 2023
March	21 March 2023	28 March 2023	13 April 2023	20 April 2023
April	21 April 2023	28 April 2023	14 May 2023	21 May 2023
May	21 May 2023	28 May 2023	13 June 2023	20 June 2023

Littlehampton Town Centre Improvements NEC4 Change Control Register															Status	Count
EWN or PMI		EWN No.				NCE or PMI			Quotation			Acceptance			Actions	
Ref	Description	EWN No.	Date Raised	Date required 1 week	Date actioned	NCE, PMC or PMI No.	Date Raised	Date Quotation required 3 weeks	Date actioned	CEQ No.	Date required 2 weeks	Date actioned	Change in duration accepted	Quotation Accepted (£)	Action required by:	Status
001	EWN - CityFibre works	001	18/01/22	25/01/22	21/01/22	1	21/01/22	11/02/22	01/02/22		15/02/22			234,699.00	ADC	Closed
002	Omission of VE items	N/A				2	31/01/22	21/02/22				31/01/22		-139,634.20		Closed
003	Minor Drainage Repairs (CEQ 003) following CCTV surveyPower supply to clock tower					3			02/02/22	003	16/02/22	01/03/22		2,567.33		Closed
004	278 Phase 1	003	21/01/22	28/01/22											ADC	Closed
005	Brick sewer whilst excavating for the tree CEQ09	004	02/02/22	09/02/22		10			10/03/22	009	24/03/22	16/06/22		4,257.39		Closed
006	CEQ 002 High Street west end road and kerb realignment (emails 1st and 2nd Feb 2022)	002	21/01/22			4			02/02/22	002	16/02/22	01/03/22		1,225.00		Closed
007	CEQ 004 Paving Sealant					5			17/02/22	004	03/03/22	17/02/22		58,054.75		Closed
008	CEQ 005 East Street Bollards					6			15/02/22	005	01/03/22	17/02/22		3,311.77		Closed
009	CEQ 006 Learning Shop Downpipe					7			17/02/22	006	03/03/22	17/02/22		1,825.93		Closed
010	Existing inspection chamber outside Lloyds Bank not deep enough for required two gully connections. Construct addition IC. CEQ16	005	28/02/22	07/03/22	01/03/22	11			22/04/22	016	06/05/22	16/06/22		1,040.17		Closed
011	The kerb/channel design outside the Littlehampton Church, western end of the High St, had to be altered due to differences between the topo information provided and actual site levels, topo approx 90mm lower than existing, channels to the perimeter of the new planter had to be removed and re-laid. Clifton Road tree pits - omit one tree. RC email 07/03/22	006	01/03/22	08/03/22	01/03/22										ECL	EWN Raised
012	ECL uncovered a twin BT clay duct whilst excavating for the tree pits outside Café 72 in Clifton Rd. ECL exploring the proposed solution of altering the tree pit design and replace the root cells with a structural soil design, Amsterdam Tree soil has been proposed by PCL and accepted by ADC 01/03/22.	007	01/03/22	08/03/22	01/03/22										ECL	EWN Raised
013	Scope change to accommodate phase 1 works. Updated programme for phases 1, 2 and 3 required. Revised programme issued 24/03/22, including phase 1 and CityFibre work. Paving sealing works added.					8 & 9	01/03/21	22/03/21	01/03/22		15/03/22	11/03/22	21/04/22	905,157.19	ECL	Closed
014	Ukraine conflict	xxx	14/03/22	21/03/22											ECL	EWN Raised
015	Scope change - close of Manor House car park entrance at Beach Road CEQ07					12	10/03/22	31/03/22	10/03/22	007	24/03/22	16/06/22		-4,916.72		Closed
016	Power supply to clock tower CEQ08						10/03/22	31/03/22	10/03/22	008	24/03/22					Closed

Ref	Description	EWN No.	Date Raised	Date required 1 week	Date actioned	NCE, PMC or PMI No.	Date Raised	Date Quotation required 3 weeks	Date actioned	CEQ No.	Date required 2 weeks	Date actioned	Change in duration accepted	Quotation Accepted (£)	Action required by:	Status
017	Aborted tree pit works o/s Church (High St), due to services CEQ10					13	10/03/22	31/03/22	10/03/22	010	24/03/22	16/06/22		941.34		Closed
018	Buy chamber sections for CityFibre chamber o/s Lloyds Bank CEQ11					14	10/03/22	31/03/22	10/03/22	011	24/03/22	16/06/22		467.22		Closed
019	Install demarcation studs to 3nr locations CEQ13					15	10/03/22	31/03/22	10/03/22	013	24/03/22	16/06/22		437.93		Closed
020	Install 14m knee high timber fencing rail in planted area o/s Church, High St. CEQ14					16			21/03/22	014	04/04/22	21/03/22		2,774.29		Closed
021	No road base to upper Clifton Road, where paving is required. Install new road sub-base etc. CEQ15	008	29/03/22	05/04/22	14/04/22	17			14/04/22	015	28/04/22	16/06/22		10,215.16		Closed
022	Tree pit outside of Martin & Co (westen end of High St) will need need adaption to accommodate existing clay ducts hat have been located following excavation	009	22/04/22	29/04/22	24/04/22										PM	EWN Raised
023	Christmas tree position altered								27/04/22		11/05/22					Closed
024	Plastic bird of prey to Arcade entrance						19/05/22	09/06/22							CO	PMI or RFQ
025	Ghost adverts / signage?															
026	CEQ 024 - Provision of bank gurantees Phases 2&3					18	29/06/22	20/07/22	11/08/22	024	25/08/22			12,527.86	PM	Closed
027	CEQ018 - Pipe blockage at GL04 requires replacement of 7.5m drain run to falls.	010	29/06/22	06/07/22		19	19/01/23	09/02/23	28/06/22	018	12/07/22			3,694.44		Closed
028	CEQ022 - To avoid parking on the built out pavement at the western end of the High Street (out side Little Hair Angles and the Pop In off licence) ECL are to erect 2 no. additional cycle racks, which should prevent this. Also temporary placing of traffic barriers to prevent parking.	011	05/07/22	12/07/22		20a	28/01/23	18/02/23	04/08/22	022	18/08/22			871.25		Closed
029	CEQ019 - Information board, double sided with openable glass doors (Provis Sum £2k)					21	19/01/23	09/02/23	25/07/22	019	08/08/22			1,949.13		Closed
030	CEQ020 - Clifton Road revised TRO					22	19/01/23	09/02/23	26/07/22	020	09/08/22			765.56		Closed
031	CEQ 12 CCTV ducting extension					23	19/01/23	09/02/23	02/09/22	012	16/09/22			10,779.68		Closed
32 (PH1)	CEQ028 - Phase 1 City Fibre work					24			07/11/22	028	21/11/22	03/11/22		24,091.05	PM	Closed

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